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## 2014-2015 NAEOP-UNOPA Affiliate Renewal

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## Jane Schneider

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**From:** Jenny Jackson <Jenny@naeop.org>  
**Sent:** Monday, January 12, 2015 3:12 PM  
**To:** Jane Schneider  
**Subject:** University of Nebraska OPA Affiliate Renewal  
**Attachments:** NE-Univ NE EOPA Cert.pdf; NE-UNOPA.pdf; 2014-2015 Proclamation B&W.pdf; 2014-15 Camera Ready Art.pdf

Dear Jane,

Please find the following items confirming your approved affiliation with NAEOP in the attachments:

- 1) Affiliate Certificate
- 2) Scanned copy of approved affiliate application
- 3) Proclamation
- 4) Camera Ready Art

All affiliate documentation will be emailed this year. Please print these documents and use them as needed. A packet will *not* be sent by US Mail.

Please confirm your receipt of this email and the attachments by replying to me.

As always, we very much appreciate your affiliation with NAEOP. Thank you!

Sincerely,  
Jenny

*Jenny Jackson*

National Assoc. of Educational Office Professionals  
Affiliate & Membership Coordinator  
[jenny@naeop.org](mailto:jenny@naeop.org)  
316-942-4822 ext. 130  
Fax: 316-942-7100

1841 S Eisenhower Ct  
Wichita, KS 67209

# Certificate of Affiliation

This is to certify that

University of Nebraska Office Professionals Association

is affiliated with the

National Association of Educational Office Professionals

2014-2015

Elizabeth C. Napolitano

President

Maeve Gany

Affiliations & Advisory  
Council Chairman

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NATIONAL ASSOCIATION OF EDUCATIONAL OFFICE PROFESSIONALS  
APPLICATION FOR AFFILIATION

1. Please type all information.
2. Affiliation year is August 1 to July 31. Affiliation is \$35 plus 10 cents per member for each local member of the preceding year. New associations will pay \$35 plus 10 cents per charter member.
3. Associations with local membership of 10 or less are required to have one person as a NAEOP member to affiliate. Associations with local membership of 20 or less are required to have an elected officer and one additional person as NAEOP members to affiliate. Associations with a local membership between 20 and 50 are required to have an elected officer and two additional NAEOP members to affiliate. Associations with a local membership over 50 are required to have an elected officer and three additional NAEOP members to affiliate.
4. Affiliation will not be approved until all requirements are met. No refunds will be made after affiliation is accepted.
5. NAEOP does not endorse state/local association's fundraising activities.
6. Please send notification of any change in officers to the national office as soon as this information is known.
7. Application must be postmarked by May 1.

Name of Association University of Nebraska Office Professionals Association (UNOPA) Total Association Members 135

Association Website address unopa.unl.edu

Affiliation is    New X    Renewal Type of association (check one)    State    Local X    Area Affiliation year 2014 /2015

JK President Jane Schneider 3/15 Term of Office 14 - 15 NAEOP Member # 25683  
Address 2751 Dorothy Dr City Lincoln State NE Zip+4 68507-2932  
E-Mail/Internet Address jane.schneider@unl.edu  
Telephone Home ( ) (402) 450-6703 Work ( ) (402) 472-8670 Fax ( ) (402) 472-0589

JK President-Elect Roddy Spangler 10/15 Term of Office 14 - 15 NAEOP Member # 027129  
Address 8640 Lexington Ave Apt 418 City Lincoln State NE Zip+4 68505  
E-Mail/Internet Address rspangler2@unl.edu  
Telephone Home ( ) 402-239-0086 Work ( ) 402-472-3989 Fax ( ) 402-472-5863

Other NAEOP members in the association (to meet affiliation requirements in #3 above):

NAEOP Member #	Name (include state or local office held)	Address (include city, state and ZIP)
<u>JK</u> <u>21988</u>	<u>Mary Guest, NEOPA President</u> <u>3/15</u>	<u>4010 C Street, Lincoln, NE 68510</u>
<u>JK</u> <u>017640</u>	<u>Lorraine Moon</u> <u>9/15</u>	<u>6320 Oaks Hollow, Lincoln, NE 68516-3752</u>
<u>JK</u> <u>023553</u>	<u>Catherine Robertson, NEOPA Vice President</u> <u>4/15</u>	<u>6940 S 51st, Lincoln, NE 68516</u>

ALL FEES MUST BE PAID IN U.S. DOLLARS

Association Fee \$35.00  
Association Members x 10 cents = 13.50  
Total Amount Enclosed 48.50

ck 226 UNOPA

Send all copies with affiliation fee to:  
NAEOP, 1841 South Eisenhower Ct, Wichita, KS 67209

If new affiliate, attach copy of Bylaws.

Name of Association Newsletter UNOPA Notes

JK Name of Editor Lindsay Augustyn Address 2731 Katy Circle  
City Lincoln State NE Zip+4 68506

JK Name of PSP Chairman Jane Schneider 25683 3/15 Address 2751 Dorothy Dr  
City Lincoln State NE Zip+4 68507-2932 Email jane.schneider@unl.edu

We affirm the above information is correct to the best of our knowledge.

Jane Schneider 9/29/14  
Signature of President Date

Angela Smith 10/7/14  
Signature of Treasurer Date

NATIONAL OFFICE: Date Received 10/30/14 Date Approved 11/6/14 Director Cote

OCT 30 2014  
ck #1226 UNOPA